

Please ensure Timesheets are returned to this office by monday 9.30am to avoid late payment of wages

Fax completed form to 01775 822375 or  
Email to josh@integrityplus.co.uk



Name .....

Company .....

Address .....

Report to .....

Week Commencing .....

|                                     |            |             |            |             | Total Hours Each Day |
|-------------------------------------|------------|-------------|------------|-------------|----------------------|
|                                     | Start Time | Finish Time | Start Time | Finish Time |                      |
| Monday                              |            |             |            |             |                      |
| Tuesday                             |            |             |            |             |                      |
| Wednesday                           |            |             |            |             |                      |
| Thursday                            |            |             |            |             |                      |
| Friday                              |            |             |            |             |                      |
| Saturday                            |            |             |            |             |                      |
| Sunday                              |            |             |            |             |                      |
| <b>Total Hours Worked This Week</b> |            |             |            |             |                      |

**Declaration:** I verify that the hours shown above have been worked. I have received and agreed terms and conditions of business of integrity plus. Errors in the addition of hours worked cannot be rectified later.

.....  
Supervisor Name

.....  
Job Title

.....  
Supervisor Signature

.....  
Date